

TRANSFER AVAILABILITY

Transfers between different exam series can be requested prior to scheduling or video submission due date. For example, from metro 1st session (06) to metro 2nd session (03), or metro 1st session (06) to video 2nd session (21). If the AMEB (NSW) is unable to transfer an exam within a regional area during a regional exam session, candidates may be required to travel to Sydney. Every effort will be made to accommodate transfers, but transfers cannot be guaranteed.

Please note: transfers to another calendar year are not possible, and this transfer request does not apply to period-to-period transfer requests.

HOW TO SUBMIT A TRANSFER REQUEST (BEFORE SCHEDULING)

Please complete the personal details and payment information below. Please note all documents and payments must be submitted by the enrolling person before the exam has been scheduled.

Transfer requests (before scheduling) will incur a fee of \$59 per candidate per exam. Where six or more candidates are being transferred, a maximum of \$354 per enrolment submission will apply. If the transfer request is made after the exam has been scheduled, different policies and fees apply. See www.ameb.nsw.edu.au/about-us/policies for more information.

TO BE COMPLETED BY THE ENROLLING PERSON ONLY.

ENROLLER DETAILS

Enroller name:

Enroller number:

Phone/mobile:

Email:.....

Enroller signature:

CANDIDATE DETAILS

Candidate name: Candidate number:

Subject and grade:

Candidate name: Candidate number:

Subject and grade:

(if more than two candidates, please attach additional information)

NOTES

PAYMENT DETAILS

I authorise AMEB (NSW) to charge my credit card for \$

Mastercard / VISA (please circle)

Name on card: Signature:

Card number: | | | | CVN:..... Expiry date: ____/____